

Date: 24th August, 2021

To, The Manager Listing Department **National Stock Exchange of India Limited** Exchange Plaza, Bandra-Kurla Complex Bandra (E), Mumbai- 400 051, Maharashtra, INDIA

Scrip Code: SIGMA

Sub: Notice of 11th Annual General Meeting

Dear Sir/ Madam,

The eleventh Annual General Meeting ("AGM") of the Company will be held on Friday, 17th September, 2021 at 01:00 p.m. IST through Video Conferencing/Other Audio Visual Means.

Pursuant to Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements) Regulation, 2015, please find enclosed the notice convening eleventh Annual General Meeting.

This is for your information and records.

Thanking you. Yours faithfully, FOR, SIGMA SOLVE EIMITED Prakash & Parikh Managing Birector DIN: 03019773

Encl.:As Above

SIGMA SOLVE LIMITED

305-308 Alpha Megacone House, Opp. Armieda, Nr. GTPL Building, Sindhu Bhavan Road, S.G. Highway, Ahmedabad-380054 Ph. +91 9898095243, 079-29708387

CIN Number:- U72200GJ2010PLC060478

L72200GJ2010PLC060478



NOTICE OF 11th ANNUAL GENERAL MEETING

NOTICE is hereby given that the 11th Annual General Meeting of SIGMA SOLVE LIMITED will be held on Friday, 17th September, 2021 at 01:00 p. m.(IST) through Video Conferencing ("VC")/Other Audio Visual Means("OAVM") to transact the following business:

ORDINARY BUSINESS:

Item No.1: Adoption of Financial Statements

To consider and adopt

- a. Audited Standalone Financial Statements of the Company for the financial year ended on March 31, 2021 and the Reports of the Board of Directors and Auditors thereon.
- b. Audited Consolidated Financial Statements of the Company for the financial year ended on March 31, 2021, together with the Report of the Auditors thereon.

Item No.2: Appointment of Mr. Nitin Pramukhlal Patel [DIN:-08370120] as a Director liable to retire by rotation

To appoint a Director in place of Mr. Nitin Pramukhlal Patel [DIN:-08370120] who retires by rotation and being eligible, offers him-self for reappointment.

Item No.3:To declare a Final Dividend on Equity Shares for the financial year 2020-2021

To declare a final dividend on the equity shares at the rate of 5% i.e. Rs0.50/- (Fifty Paisa Only)per shares on Equity Shares of Face Value Rs.10/- each, of the Company for the Financial Year ended March 31, 2021.

SPECIAL BUSINESS:

Item No.4: To Appoint Statutory Auditor of the company to fill the casual vacancy caused by the resignation of M/s. A Y & Co., Chartered Accountants

To consider and if thought fit, to pass, with or without modification(s), the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 139(8) of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 and other applicable provisions, if any, (including any statutory modification (s), clarifications, exemptions or re-enactments thereof for the time being in force) M/s. Mistry & Shah LLP, Chartered Accountants, Ahmedabad (FRN:-W100683) be and is hereby appointed as Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s. A Y & Co., Chartered Accountants, (FRN: 020829C)

"**RESOLVED FURTHER THAT** M/s. Mistry & Shah LLP, Chartered Accountants, Ahmedabad (FRN:-W100683) be and are hereby appointed as the Statutory Auditors of the Company to hold the office for a period of Five (5) consecutive years, from the conclusion of the 11th Annual General Meeting until the conclusion of the 16th Annual General Meeting of the Company on such remuneration and out of pocket expenses as may be decided by the Board."

"**FURTHER RESOLVED THAT** the Board of Directors of the Company (including its Committee thereof) be and is hereby authorised to do all such acts, deeds, things and matters as may be necessary to give effect to the forgoing resolution."

By Order of the Board FOR, SIGMA SOLVE LIMITED

Place: AHMEDABAD Date : 24.08.2021

> PRAKASH RATILAL PARIKH DIN: 03019773 CHAIRMAN & MANAGING DIRECTOR

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Regd. Office:

305-308, 3rd floor, Alpha Megacone House, Opp. Armieda, Sindhu bhavan Road, S G Highway, Ahmedabad 380054 Gujarat, INDIA **CIN: L72200GJ2010PLC060478**

Notes:-

- 1. Considering the on-going Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has, vide its circular no. 02/2021 dated January 13, 2021 read together with circular nos. 14/2020, 17/2020 and 20/2020 dated April 8, 2020, April 13, 2020 and May 5, 2020 respectively (collectively referred to as "MCA Circulars") and Circular No.SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 read with Circular No.SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020 issued by the Securities and Exchange Board of India (SEBI) (collectively referred to as "the Circulars"), permitted convening the Annual General Meeting ("AGM" / "Meeting") through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), without physical presence of the members at a common venue. In accordance with the MCA Circulars, provisions of the Companies Act, 2013 ("the Act") and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the AGM of the Company is being held through VC / OAVM. The deemed venue for the AGM shall be the Registered Office of the Company.
- 2. Since AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of the Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for AGM. However, in pursuance of Section 112 and Section 113 of the Act, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the AGM through VC/OAVM and cast their votes through e-voting.
- **3.** Members attending AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- **4.** Members of the Company who are Institutional Investors are encouraged to attend and vote at AGM through VC /OAVM. Corporate Members intending to authorise their representatives to participate and vote through e-voting on their behalf at AGM are requested to send a certified copy of the Board Resolution / authorisation letter to the Company at <u>cshah@sigmasolve.in</u>.
- **5.** Members can join AGM through VC / OAVM mode 15 minutes before and after the scheduled time of the commencement of the meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC / OAVM will be made available for 1,000 Members on a first come first served basis. This will not include large Members (Members holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc., who are allowed to attend AGM without any restriction.
- **6.** Details of the Directors seeking appointment/re-appointment at the 11th AGM are provided in Annexure of this Notice.
- **7.** An Explanatory statement pursuant to Section 102 of the Act, relating to Special Business to be transacted at the AGM, requiring such statement is annexed hereto.
- **8.** Members who have not yet registered their e-mail addresses are requested to register the same with their Depository Participants ("DP") which is mandatory for e-voting & joining in the AGM through Depository. For registration of bank details, the Member may contact their respective DPs.
- **9.** In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote during the AGM.
- 10. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <u>www.sigmasolve.in</u>. The Notice can also be accessed from the websites of the Stock Exchanges i.e. NSE <u>www.nseindia.com</u>. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. <u>www.evotingindia.com</u>.

- **11.** In compliance with the MCA Circulars and the SEBI Circulars dated May 12, 2020 and January 15, 2021, the Notice of AGM along with Annual Report is being sent only through electronic mode to those Members whose email addresses are registered with the Company's RTA / DPs. Members may note that the Notice and Annual Report will also be available on the Company's website i.e. www.sigmasolve.in, website of the Stock Exchange i.e. National Stock Exchange of India Ltd. at www.nseindia.com and on the website of Central Depository Services Ltd. (CDSL) at www.evotingindia.com.
- **12.** The Company has fixed Wednesday, 08th September, 2021 as the 'Record Date' for determining entitlement of members to final dividend for the financial year ended March 31, 2021, if approved at the AGM.
- **13.** If the final dividend, as recommended by the Board of Directors, is approved at the AGM, payment of such dividend subject to deduction of tax at source will be made within 30 days from the conclusion of AGM to all Beneficial Owners in respect of shares held in dematerialized form as per the data as may be made available by the National Securities Depository Limited ("NSDL") and the Central Depository Services (India) Limited ("CDSL"), collectively "Depositories", as of end of day on, Thursday, 09th September, 2021.
- **14.** Pursuant to Finance Act 2020, dividend income is taxable in the hands of shareholders w.e.f. April 1, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates for various categories, please refer to the Finance Act, 2020 and the amendments thereof. The shareholders are requested to update their PAN with the DP.

A Resident individual shareholder with PAN and who is not liable to pay income tax can submit a yearly declaration in Form No. 15G / 15H, to avail the benefit of non-deduction of tax at source by e-mail to cshah@sigmasolve.in by 11:59 p.m. (IST) on 07th September, 2021. Shareholders are requested to note that in case their PAN is not registered, the tax will be deducted at a higher rate of 20%.

Non-resident shareholders [including Foreign Institutional Investors (FIIs) / Foreign Portfolio Investors(FPIs)] can avail beneficial rates under tax treaty between India and their country of tax residence, subject to providing necessary documents i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F, any other document which may be required to avail the tax treaty benefits. For this purpose the shareholder may submit the above documents (PDF / JPG Format) by e-mail to cshah@sigmasolve.in. The aforesaid declarations and documents need to be submitted by the shareholders by 11:59 p.m. (IST) on 07th September, 2021.

- **15.** Pursuant to the provisions of Section 91 of the Act, read with Rule 10 of Companies (Management and Administration) Rules, 2014 and pursuant to Regulation 42 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the Register of members and share transfer books of the Company will remain closed from Thursday, 09th September, 2021 till Friday, 17th September, 2021 (both the days inclusive).
- **16.** The Register of Directors and Key Managerial Personnel and their shareholdings maintained under Section 170 of the Companies Act, 2013 and the Register of Contracts or Arrangements maintained under Section 189 of the said Act, will be available electronically for inspection by the Members during the AGM. All documents referred to in the Notice will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice upto the date of AGM (i.e.) 17th September, 2021. Members seeking to inspect such documents can send e-mail to csshah@sigmasolve.in.
- **17.** With a view to conserve natural resources, we request the Members to update and register their email addresses with their DPs or RTA, as the case may be, to enable the Company to send communications including Annual Report, Notices, Circulars, etc. electronically.
- **18.** Since AGM will be held through VC / OAVM in accordance with the MCA Circulars, the route map, proxy form and attendance slip are not attached to this Notice.
- **19.** Instructions for e-Voting and joining the AGM are as follows:-

A. VOTING THROUGH ELECTRONIC MEANS

- i. In terms of Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014, Regulation 44 of the Listing Regulations and the MCA Circulars, the Company has engaged services of Central Depository Services (India) Limited (CDSL) for providing e-voting facilities. This facility is being provided to the Members holding as on the cut-off date to exercise their right to vote by electronic means on any or all of the business specified in the accompanying Notice.
- The remote e-Voting period commences on Tuesday, 14th September, 2021 (9:00 a.m. IST) and ends on Thursday,16th September, 2021 (5:00 p.m. IST). During this period, Members holding shares as on Thursday, 09th September, 2021 i.e. cut-off date, may cast their vote electronically. The e-Voting module shall be disabled by CDSL for voting thereafter. Members have the option to cast their vote on any of the resolutions using the remote e-Voting facility either during the period commences 14th September, 2021 to 16th September, 2021 or e-Voting during the AGM. Members who have voted on some of the resolutions during the said voting period are also eligible to vote on the remaining resolutions during the AGM.
- iii. The Members who have cast their vote by remote e-Voting prior to the AGM may attend / participate in the AGM through VC/OAVM but shall not be entitled to cast their vote on such resolution again.
- iv. The Board of Directors have appointed M/s Mukesh H Shah & Co.(Membership No. FCS 5827) Practicing Company Secretaries as the Scrutinizer to scrutinize the e-Voting process in a fair and transparent manner.
- v. Results of voting shall be declared by the Chairperson or a person so authorised by him in writing on receipt of consolidated report from the Scrutiniser. The results declared along with the Scrutiniser's Report shall be placed on the Company's website i.e. <u>www.sigmasolve.in</u> and on the website of CDSL and shall also be communicated to the Stock Exchange where the shares of the Company are listed.
- vi. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.
- vii In terms of the SEBI Circular No. SEBI/HO/CFD/ CMD/CIR/P/2020/242 dated December 09, 2020, the Individual Members holding securities in demat mode are required to vote through their demat account maintained with Depositories and DPs. Members are advised to update their mobile number and email address with their DPs in order to access e-voting facility. The procedures of login and registration is as follows:-

| THROUGH DEPOSITORIES | | | | |
|----------------------|--------------|---|--|--|
| Type of shareholders | Login Method | | | |
| Individual | 1) | Members already registered for Easi/Easiest facility may | | |
| Shareholders holding | | follow the below steps: | | |
| securities in Demat | | a. Visit the following URL: | | |
| mode with CDSL | | https://web.cdslindia.com/myeasi/home/login or | | |
| | | www.cdslindia.com | | |
| | | b. Click on the "Login" icon and opt for "New System Myeasi" (only applicable when using the URL: <u>www.cdslindia.com</u>) | | |
| | | c. On the new screen, enter User ID and Password. Without any further authentication, the e-voting page will be made available. | | |
| | | d. Click on Company name or e-voting service provider name i.e. CDSL to cast your vote. | | |
| | 2) | Members who have not registered for Easi/ Easiest facility | | |
| | | may follow the below steps: | | |
| | | a. To register for this facility, visit the URL: | | |
| | | https://web.cdslindia.com/myeasi/Registration/EasiRegist | | |
| | | <u>ration</u> | | |

Voting Process For Individual Shareholders



| | | b. On completion of the registration formality, follow the steps provided above. | | |
|------------------------------------|-----|--|--|--|
| | 3) | Members may alternatively vote through the e-voting | | |
| | | website of CDSL in the manner specified below: | | |
| | | a. Visit the URL: <u>www.cdslindia.com</u> | | |
| | | b. Enter the demat account number and PAN | | |
| | | c. Enter OTP received on mobile number and email registered | | |
| | | with the demat account for authentication. d. Post successful authentication, the member will receive | | |
| | | links for the respective e-voting service provider i.e. CDSL | | |
| | | where the e-voting is in progress. | | |
| | 4) | For any technical assistance, Members may contact CDSL | | |
| | - | helpdesk by writing to helpdesk.evoting@cdslindia.com or | | |
| | | calling at 022-23058738 or 022-23058542-43. | | |
| Individual Shareholders holding | 1) | Members already registered for IDeAS facility may follow the below steps: | | |
| securities in demat | | i. Visit the following URL: <u>https://eservices.nsdl.com</u> | | |
| mode with NSDL | | ii. On the home page, click on the "Beneficial Owner" icon under the 'IDeAS' section. | | |
| | | On the new screen, enter User ID and Password. Post | | |
| | | iii. successful authentication, click on "Access to e-Voting" under e-voting services. | | |
| | | iv. Click on Company name or e-voting service provider name | | |
| | | i.e. CDSL and you will be re-directed to CDSL website for | | |
| | | casting your vote. | | |
| | 2) | Members who have not registered for IDeAS facility may | | |
| | | follow the below steps: | | |
| | | a) To register for this facility, visit the | | |
| | | URL: <u>https://eservices.nsdl.com</u> | | |
| | | b) On the home page, select "Register Online for IDeAS" | | |
| | | c) On completion of the registration formality, follow the steps provided above. | | |
| | 3) | Members may alternatively vote through the e-voting | | |
| | | website of NSDL in the manner specified below: | | |
| | | a) Visit the URL: <u>https://www.evoting.nsdl.com/</u> | | |
| | | b) Click on the "Login" icon available under the | | |
| | | "Shareholder/Member" section. | | |
| | | c) Enter User ID (i.e. 16-digit demat account number held with NSDL) Password (OTP as applicable and the verification | | |
| | | NSDL), Password/OTP, as applicable, and the verification code shown on the screen. | | |
| | | d) Post successful authentication, you will be redirected to the | | |
| | | NSDL IDeAS site wherein you can see the e-voting page. | | |
| | | e) Click on company name or e-Voting service provider name | | |
| | | i.e. CDSL and you will be redirected to CDSL website for | | |
| | | casting your vote. | | |
| | 4) | For any technical assistance, Members may contact NSDL helpdesk by writing to evoting@nsdl.co.in or calling the toll free | | |
| | | no.: 18001020990 or 1800224430. | | |
| | Imr | portant note: Members who are unable to retrieve User ID/ | | |
| | | Password are advised to use Forget User ID and Forget Password | | |
| | opt | ion available at abovementioned website. | | |

THROUGH DEPOSITORY PARTICIPANT(S)

Members may alternatively log-in using the credentials of the demat account through their Depository Participant(s) registered with NSDL/CDSL for the e-voting facility. On clicking the e-voting icon, members will be redirected to the NSDL/CDSL site, as applicable, on successful authentication. Members may then click on Company name or e-voting service provider name i.e. CDSL and will be redirected to CDSL website for casting their vote.



| viii | | Voting Process For Non-individual shareholders | | | |
|------|----|---|--|--|--|
| | 1) | The shareholders should log on to the e-voting website www.evotingindia.com. | | | |
| | 2) | Click on "Shareholders" module. | | | |
| | 3) | Now enter your User ID | | | |
| | | a. For CDSL 1 | 6 digits beneficiary ID | | |
| | | b. For NSDL 8 | Character DP ID followed by 8 Digits Client ID | | |
| | 4) | Next enter the Image V | erification as displayed and Click on Login | | |
| | 5) | If you are holding sha | you are holding shares in demat form and had logged on to www.evotingindia.com and | | |
| | | voted on an earlier e-voting of any company, then your existing password is to be used. | | | |
| | 6) | If you are a first-time user follow the steps given below:- | | | |
| | | PAN | Enter your 10 digit alpha-numeric *PAN issued by Income Tax | | |
| | | | Department | | |
| | | | • Shareholders who have not updated their PAN with the | | |
| | | | Company/Depository Participant are requested to use the | | |
| | | | sequence number sent by Company/RTA or contact | | |
| | | | Company/RTA. | | |
| | | | | | |
| | | Dividend Bank | Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy | | |
| | | Details OR Date of | format) as recorded in your demat account or in the company | | |
| | | Birth (DOB) | records in order to login. | | |
| | | | • If both the details are not recorded with the depository or | | |
| | | | company, please enter the member id / folio number in the | | |
| | | | Dividend Bank details field as mentioned in instruction (viii) | | |

- ix After entering these details appropriately, click on "SUBMIT" tab
- x Shareholders will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi Click on the **EVSN:- 210820025** for the relevant Sigma Solve Limited on which you choose to vote.
- xii On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiii Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xiv After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xv Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvi You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- xvii If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xviii Facility for Non - Individual Shareholders and Custodians -Remote Voting

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

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• Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <u>cshah@sigmasolve.net</u>, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:

- **1.** The procedure for attending meeting & e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- **2.** The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for Remote e-voting
- **3.** Members are encouraged to join the meeting through Laptops/Desktops/iPads for better experience. Further, the Members will be required to allow camera and use Internet with good speed to avoid any disturbance during the meeting.
- **4.** Please note that participants connecting from Mobile devices or Tablets or through Laptop connecting via Mobile hotspot may experience Audio / Video loss due to fluctuation in their respective network. It is therefore, recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cshah@sigmasolve.net. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cshah@sigmasolve.net. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cshah@sigmasolve.net. These queries will be replied to by the company suitably by email.
- **6.** Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the AGM.
- **7.** Only those Members, who will be present in AGM through VC / OAVM facility and have not casted their vote on the resolutions through remote e-voting prior to meeting day and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during AGM.
- **8.** If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 022-23058542/43. All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

Contact Details:-

| Company | Sigma Solve Limited 305-308, 3rd floor, Alpha Megacone House, Opp. Armieda, Sindhu bhavan Road, S G Highway, Ahmedabad 380054 Gujarat, INDIA Email: achab@aigmacalva.net_Phone: 070-20708287 Website: unuu sigmacalva in |
|---------|---|
| RTA | Email:-cshah@sigmasolve.net Phone:-079-29708387 Website:- www.sigmasolve.in Link Intime India Private Limited C-101, 1st Floor, 247 Park, Lal Bahadur Shastri Marg, Vikhroli (West) Mumbai CityMaharashtra-400083 Email:- sigma.ipo@linkintime.co.in Phone:- 022-4918 6200 Website: www.linkintime.co.in |



EXPLANATORY STATEMENT AS REQUIRED UNDER SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 4

M/s. A Y & Co. , Chartered Accountants, Ahmedabad (FRN:020829C) was appointed as Statutory Auditor of the company to hold office from the conclusion of 9th Annual General Meeting until conclusion of 14th Annual General Meeting, have tendered their resignation from the position of Statutory Auditor due to their pre-occupation in other assignments, resulting into a casual vacancy in the office of Statutory Auditor of the Company as envisaged by section 139(8) of the Companies Act, 2013("Act"). Casual Vacancy caused by the resignation of auditor can be filled by the Shareholders in the General Meeting convened within three months of the recommendation of the Board. The Board of Directors recommended appointment of M/s. Mistry & Shah LLP, Chartered Accountant, Ahmedabad (FRN:W100683) as Statutory Auditor to fill the casual vacancy caused by the resignation of M/s. A Y & Co.

M/s. Mistry & Shah LLP, Chartered Accountant, Ahmedabad (FRN:W100683) have conveyed their consent to be appointed as the Statutory Auditors of the Company along with a confirmation that, their appointment, if made by the members, would be within the limits prescribed under the Act.

Terms And Conditions of Appointment are as under:

| Term of Appointment:- | The proposed appointment of M/s Mistry & Shah LLP is for 5(Five) years starting from conclusion of this 11^{th} AGM until the conclusion of 16^{th} AGM to be held in year 2026. | |
|-----------------------|---|--|
| Proposed Fees: | The audit fees shall be an amount as finalized between the Board and the Auditor. | |
| | The proposed fee is based on knowledge, expertise, industry experience, time and effort required to be put in by M/s. Mistry & Shah LLP during their association with the Company and also in line with the industry benchmarks. The material change in fee payable to M/s. Mistry & Shah LLP from that of previous auditor is due to | |
| Credentials | M/s. Mistry & Shah LLP (FRN:W100683),("The Audit Firm"), is an old and well established firm of Chartered Accountants registered with the Institute of Chartered Accountants of India. The Audit Firm was established in the year 2002 by Mr. Ketan Mistry, Chartered Accountant and has grown two fold in the area of their services and experience. | |
| | The Audit Firm is having an experience of over 19 years in the field of Audit, Accountancy and other fields and carries a good professional track-record. The Firm is having its headquarters at 8-10, Bhavani Chambers, Nr. Times of India, Ashram Road, Ahmedabad – 380009. | |
| | None of the Directors, Key Managerial Personnel and relatives thereof has any concern or interest, financial or otherwise in the resolution at Item No. 3 of this Notice. | |



ANNEXTURE TO THE NOTICE OF AGM

DETAILS OF DIRECTOR SEEKING RE-APPOINTMENT AT THE ANNUAL GENERAL MEETING

| Name of the Director | NITIN PRAMUKHLAL PATEL |
|--|------------------------|
| Directors Identification Number [DIN] | 08370120 |
| Date of Birth | 09/07/1957 |
| Date of appointment on the Board | 21/02/2019 |
| Qualifications | Graduate |
| Directorship held in other Public Companies | Nil |
| (excluding foreign, private and Section 8 companies) | |
| Memberships/ Chairmanships of Committee of other | Nil |
| public companies (includes only Audit Committee & | |
| Stakeholders' Relationship Committee) | |
| Number of shares held in the Company | Nil |
| Expertise in Specific Area | ADMINISTRATION |

By Order of the Board FOR, SIGMA SOLVE LIMITED

Place: AHMEDABAD Date : 24.08.2021

> [PRAKASH RATILAL PARIKH] DIN: 03019773 CHAIRMAN & MANAGING DIRECTOR

Regd. Office:

305-308, 3rd floor, Alpha Megacone House, Opp. Armieda, Sindhu bhavan Road, S G Highway, Ahmedabad 380054 Gujarat, INDIA CIN: L72200GJ2010PLC060478